

Faculty Research and Creative Work Awards (2021-22)

Jerry & Gunilla Finrow Award \$4,500
Dean's Award \$4,500
College of Design Board Faculty Fellowship & Student Assistant Award \$4,500
Francis Bronet Innovation Faculty award \$4,500

Mission and Purpose

The College of Design Faculty Advisory Committee is pleased to announce the guidelines for the 2021-22 College of Design faculty research and creative work awards. At least one award will be awarded from each fund; pending submissions and availability the committee may make more than one award.

The purpose of the awards is to provide College of Design tenure-related faculty with support for research and creative work, travel, and activities that will provide increased opportunity for future external funding or increase national recognition of faculty work. Four awards are available:

The **Dean's** and **Finrow Awards** provide faculty support for research and creative work during the summer term or sabbatical year, including domestic or foreign travel, and related project expenses.

The **College of Design Board Faculty Fellowship & Student Assistant Award** provides support for faculty-student, team-oriented research and creative work during the summer term or academic year, including foreign or domestic travel, student wages, and related-project expenses.

The **Frances Bronet Innovation Award** provides faculty support for research and creative work during the summer term or sabbatical year, including domestic or foreign travel, and related project expenses for testing initiatives that advance the mission of the College of Design, with an emphasis on interdisciplinary research projects.

Guidelines

The **Dean's Award** is available to all *untenured* tenure-related faculty members.

The **Finrow Award** is available to all *tenured* faculty members.

The **DSGN Board Faculty Fellowship & Student Assistant Award** are available to all *tenure-related* faculty members.

The **Frances Bronet Innovation Award** are available to all *tenure-related* faculty members.

Faculty who are not eligible

- Faculty who resign from the University prior to the effective date of an award (June 15th)
- Faculty who do not have a contract as of May of the current calendar year
- Faculty who received a 2020-21 College of Design Research and Creative Work Award
- Faculty who have been selected to receive a 2020-21 UO Faculty Research Award

Guidelines (continued)

The Faculty Advisory Committee will review award proposals. Each proposal is judged first on the basis of its scholarly merit and the way in which it advances the individual's ongoing research, potential for future funding, or national-level recognition of work.

Additional consideration is given to those applicants without other significant summer or start-up support. Those teaching in the summer session are eligible to apply as long as their teaching schedule allows for the timely completion of the work outlined in the application.

Awards will not be made to support dissertation research or current study abroad programs. No individual faculty member will receive more than one College of Design internally funded award in a given year.

Award funds may be used for summer salary, travel, and expenses, or for sabbatical travel and expenses. No salary support is available for sabbatical award. The awards may be used for domestic or foreign travel but *may not* be used for conference travel.

Successful faculty applicants are expected to submit a progress report and/or lecture or presentation following the award period; to acknowledge the award in publications resulting from research or creative work during this period; and to notify Shelley Abusukheila (shelleya@uoregon.edu) of other support or conditions which conflict with the terms of this award or the completion of the stated activity.

The grant period is June 16, 2021 to June 15, 2022. All expenditures and proposed activities must be completed in this time-period. When the grant period expires, all remaining funds are returned to the account for use during the next cycle of awards.

The award recipient may elect to use the funds for general expenses (photography, supplies, printing, equipment, etc.), travel within the guidelines of the award, and necessary equipment for fieldwork. Travel arrangements, per diem expenses, supplies, and equipment purchases must be made under usual State and Foundation accounting regulations. Major equipment purchases would belong to the school but would otherwise be available for furthering your work.

If the recipient chooses to take the award as summer salary, the award would be subject to regular payroll deductions and taxes. The OPE expense will be covered by the grant program.

Application Process

The Faculty Advisory Committee is composed of faculty from multiple fields who may not have specialized knowledge of an applicant's field of study. The proposal should be addressed to individuals who will evaluate the project not only as an immediate contribution to the advancement of a particular field, but also as a contribution to the applicant's development as a scholar, teacher, and interpreter of that field of knowledge.

You may apply for multiple awards (as eligibility allows) with a single application and proposal. The proposal should be in narrative form, illustrated as required, and clearly focused.

Submitting Applications

Using the steps below, please submit completed applications by **5pm, April 16, 2021**. For this year's process, we are using a Qualtrics award form for the application and proposal documentation to submit award proposals.

Steps:

- 1. Fill out the award application form in qualtrics**

2. Upload application files using name format (i.e., Tinker Hatfield-Doe, Jane...)
3. Download .pdf for your records (option in Qualtrics survey at the end of the form)
4. Once you submit, an email will be sent to your application as a record.

Please ensure that you have thoroughly reviewed and considered all requirements and award restrictions before submitting your application and files uploaded. For any support or questions please contact Shelley Abusukheila, shelleya@uoregon.edu.

Application Guidelines

A complete proposal application the proposal application form (Qualtrics) and proposal documentation.

- Proposal application form (Qualtrics award form): Includes basic biographical, project and budgetary information and proposal documents (see below)
- Proposal Documents (upload as attachment to Qualtrics award form):
 - 100-word Abstract: To summarize the project narrative.
 - Project Narrative: The narrative should be written in jargon-free language and is limited to four double-spaced pages, in a standard size typeface (10 to 12 point). The narrative should include:
 - **Conception and Definition of the Project.** Applicants should describe the specific project or research planned for the award period, including an explanation of the basic ideas, problems or questions to be explored.
 - **Significance of Project and Relationship to Research Program.** The relationship of the proposed project to other work in the field should be described to inform the reviewers of the need, significance and timeliness of the proposed research. Faculty should describe immediate and long-range objectives of the project and the relationship to your past and future research or creative work goals. If the project has received prior funding, it is important to indicate what progress has been made and how this request differs from that previous funding.
 - **Plan of Work.** Applicants should outline planned activities, timeline, or methodology appropriate to the project. Include a travel schedule that lists specific places to be visited along with a list of your primary contacts. Indicate how the travel is essential to the conduct of the research or creative work project.
- Supplemental Materials (upload documents in Qualtrics award form):
 - Curriculum Vitae: A full curriculum vitae is required for main applicant(s)
 - Visual Materials

Address as applicable: What is the present state of the proposed study? What preliminary work or planning has been done for the project? What are the stages to be completed, and what is planned for each stage? Where will the study be conducted? What kinds of analysis will be conducted? Faculty members who request funds for equipment purchases need to clearly describe in the proposal the intended use and essential need of the equipment as part of the research plan.